*[Data that has been automatically pre-filled in the templates for the cover notes is based on the operational arrangements which have last been updated on 2024-03-22. Should the respective CID and/or operational arrangements have been amended in the meantime, please reach out to ECFIN-RECOVER.]*

*[DATE]*

*[AUTHOR (Organisation, not name)]*

**LV-C[C3]-I[3-1-1-2-i-] Strengthening the capacity of municipalities to improve the efficiency and quality of their operations**

**LV-C[C3]-I[3-1-1-2-i-]-T[91] Number of local government employees trained**

**Date of completion:** **Q4 2024**

**1) Context: description of the measure and relevant context from the CID annex** [text in full from the English version]

The general objective of this investment is to improve the quality and efficiency of municipal services following the reorganisation of local administrations. The increased capacity and professional skills of municipalities aims at allowing them to better serve citizens. This investment measure consists of the adoption of a government regulation defining the scope and parameters of the capacity building actions in the municipalities, municipal public service assessments, provision of methodological support and capacity building of municipal staff, and piloting ways of planning and providing municipal services. Furthermore, the measure shall identify the shortcomings of local government services and actions for their improvement. Finally, the measure shall increase the capacity of 1 300 staff of municipalities and planning regions through dedicated trainings, study visits, exchange of experience, professional assessment and other capacity building measures. The implementation of the investment shall be completed by 31 August 2026.

**2) Copy of the milestone/target wording** [text in full from the English version]

| Seq.num | Measure (reform or investment) | Milestone/Target | Name | Qualitative indicators (for milestones) | Quantitative indicators (for targets) | | | Indicative timetable for completion | | Reporting and implementation responsibility | Description of each milestone and target |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Unit of measure | Baseline | Goal | Quarter | Year |
| 91 | C3.3-1-1-2-i- Strengthening the capacity of municipalities to improve the efficiency and quality of their operations | Target | Number of local government employees trained |  | Number | 0 | 750 | Q4 | 2024 | Ministry of Environmental Protection and Regional Development | Number of local government employees trained, improving their knowledge and qualifications, methodological support provided to work in municipalities following the administrative territorial reform.  The training and other capacity building measures have been carried out on the basis of an assessment of the services and local government capacity. |

Verification mechanism:

A summary document duly justifying how the target (including all the constitutive elements) was satisfactorily fulfilled, with appropriate links to the underlying evidence. This document shall include as an annex the following documentary evidence: a) an anonymised list of local government employees trained in at least one of the training programmes, including unique identifier of the government employees enrolled in training actions and the references of issued certificates or other documents indicating completion of training action, ensuring the characteristics of the training relevant for verifying compliance with the description of the target; b) the type of training provided to 750 government employees, with a description of its content and how the knowledge and qualifications of government employees have been improved, based on an assessment of municipal specialists conducted by the relevant ministry; c) report on the methodological support provided to work in municipalities following the administrative territorial reform.

Further specification: (if relevant)

**3) List of key evidence provided in FENIX**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Identifier [same as in FENIX] | Name of the evidence.  For legal acts please provide the full legal reference and date of entry into force | Short description | Link to the requirements below |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

**4) Detailed justification**

*[Explain clearly how the achievement of the milestone/target is demonstrated by the evidence provided,* ***covering ALL elements of the milestone/target and the elements of the measure description that are directly or indirectly linked to the milestone/target’s requirements.***  *(e.g. the fact that (i) a certain institution had (ii) to accomplish something (iii) in a certain way in order (iv) to achieve a certain goal (v) by a certain date). Please provide* ***a clear link between all the below elements and the one or more evidence items listed above.***

Requirement 1: ‘[excerpt from the milestones/target or the measure description]’

*[Explanation of fulfilment]*

Requirement 2: ‘[excerpt from the milestones/target or the measure description]’

*[Explanation of fulfilment]*

Requirement 3: ‘[excerpt from the milestones/target or the measure description]’

*[Explanation of fulfilment]*

[…]

Contribution to the achievement of other elements from the measure description: [evidence related to the elements that are not directly addressing the M/T but in the measure, where relevant]