*[Data that has been automatically pre-filled in the templates for the cover notes is based on the operational arrangements which have last been updated on 2024-03-22. Should the respective CID and/or operational arrangements have been amended in the meantime, please reach out to ECFIN-RECOVER.]*

*[DATE]*

*[AUTHOR (Organisation, not name)]*

**LV-C[C2]-I[2-3-2-1-i-] Digital skills for people, including youth**

**LV-C[C2]-I[2-3-2-1-i-]-T[73] Number of municipalities with digital skills development programmes for young people**

**Date of completion:** **Q3 2026**

**1) Context: description of the measure and relevant context from the CID annex** [text in full from the English version]

The objectives of the investment are providing support measures for the acquisition of digital skills for citizens from all groups of society, especially youth; introduction of a systemic approach in municipalities for the development of digital skills; development of digital and technological literacy of young people outside formal education. The investment consists of the development of digital self-service skills (e-learning courses); provision of self-training and other digital training measures at local level; technological innovation activities in line with Joint Technology Creativity Guidelines for the development of youth technology and innovation capacity; municipalities programmes for the youth. The investment aims to provide basic digital skills for at least 50 000 people, and complete digital skills programmes for youth in all 42 municipalities. The investment shall be implemented by 31 December 2024 for e-learning course development; trainings, technological innovation activities and municipality programmes shall be implemented by 31 August 2026.

**2) Copy of the milestone/target wording** [text in full from the English version]

| Seq.num | Measure (reform or investment) | Milestone/Target | Name | Qualitative indicators (for milestones) | Quantitative indicators (for targets) | | | Indicative timetable for completion | | Reporting and implementation responsibility | Description of each milestone and target |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Unit of measure | Baseline | Goal | Quarter | Year |
| 73 | C2.2-3-2-1-i- Digital skills for people, including youth | Target | Number of municipalities with digital skills development programmes for young people |  | Number | 0 | 42 | Q3 | 2026 | Ministry of Education and Science/Project data | As a result of investments, 42 municipalities had defined and fully implemented programmes of activities to ensure the acquisition and use of digital skills in youth work, the creation of a digital environment for youth work and foster the participation of young people in local government processes |

Verification mechanism:

A summary document duly justifying how the target (including all the constitutive elements) was satisfactorily fulfilled, with appropriate links to the underlying evidence. This document shall include as an annex the following documentary evidence: a) copies of the municipal digital skills programmes; b) reports from the municipalities describing the implementation of the programmes.

Further specification: (if relevant)

**3) List of key evidence provided in FENIX**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Identifier [same as in FENIX] | Name of the evidence.  For legal acts please provide the full legal reference and date of entry into force | Short description | Link to the requirements below |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

**4) Detailed justification**

*[Explain clearly how the achievement of the milestone/target is demonstrated by the evidence provided,* ***covering ALL elements of the milestone/target and the elements of the measure description that are directly or indirectly linked to the milestone/target’s requirements.***  *(e.g. the fact that (i) a certain institution had (ii) to accomplish something (iii) in a certain way in order (iv) to achieve a certain goal (v) by a certain date). Please provide* ***a clear link between all the below elements and the one or more evidence items listed above.***

Requirement 1: ‘[excerpt from the milestones/target or the measure description]’

*[Explanation of fulfilment]*

Requirement 2: ‘[excerpt from the milestones/target or the measure description]’

*[Explanation of fulfilment]*

Requirement 3: ‘[excerpt from the milestones/target or the measure description]’

*[Explanation of fulfilment]*

[…]

Contribution to the achievement of other elements from the measure description: [evidence related to the elements that are not directly addressing the M/T but in the measure, where relevant]